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Many to-dos to handle at work? Take a deep breath. Here's something to help 🙄👉

1 message

Sam from Drag <samantha@dragapp.com>
To: samantha@dragapp.com

Wed, Jan 13, 2021 at 4:10 PM



Hey 🙌,

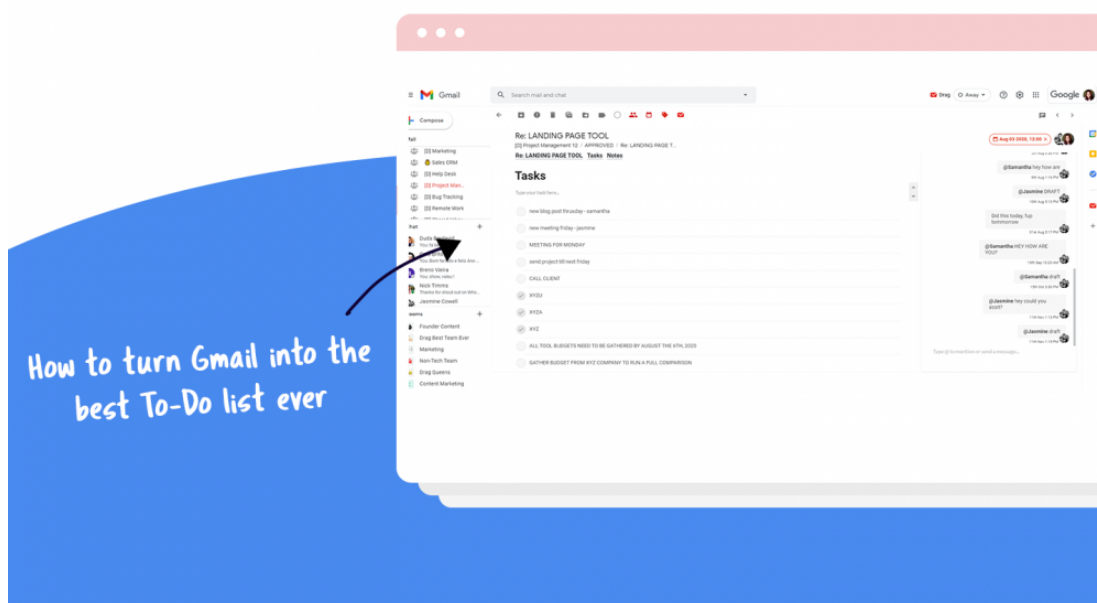
Do you feel overwhelmed with so many tasks you need to do every day at work? What is your method to handle them?

By my own experience, controlling a checklist inside the email will help you keep the **focus and productivity** you need to perform better at work.

After all many tasks arrive as emails. That's why they will be in the right place if they **stay in your inbox**, and not spread on paper checklists, spreadsheets and such.

If you want to know how this is possible, and mainly how to do it, just click the image below:

**How to turn Gmail into the best To-Do list ever**



Bonus tip! You can ally this new to-do list with the [kanban in email method](#) I brought to you in my previous email.

You'll definitely notice an increase in your productivity at work after applying this knowledge.

Remember to reply to this email in case you have any doubts or questions.



See you next week. Same place, same time!

Best,

Sam @Drag



Made with 🧯 and ❤️ in GB BR US



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